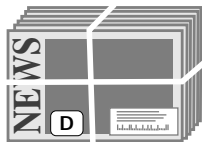|	
Eligibility Overview (E210, E240)	All Periodicals mail must be sorted and may be eligible for a reduced rate if prepared and sorted under additional specific standards. Mailings eligible for automation discounts must contain automation-compatible (C820) 100% ZIP+4 barcoded or delivery point barcoded (C840) pieces, sorted as described below. Nonprofit rates require specific authorization (E270). From July 1, 1996, through December 31, 1996, up to 10% of pieces in a mailing may bear only a 5-digit barcode. Pieces within this 10% allowance must be combined and presorted correctly with the balance of the mailing. Postage for pieces in the 10% allowance must be paid at the applicable nonautomation Periodicals rate and must be supported by documentation such as required under former M897.6.
Rates and Fees (R200)	Rates include addressed piece charge, pound rates (advertising and nonadvertising), and applicable discounts; factors include place of mailing, destination, presort, etc. Basic and 3/5 rates are package-based and apply to outside-county copies and all eligible in-county copies. 3/5: six or more addressed pieces sorted to 5-digit and unique 3-digit (L002) packages, placed into 5-digit, 3-digit, ADC (L004), and mixed ADC sacks. Basic: six or more addressed pieces sorted to other 3-digit, and ADC packages, and all pieces in mixed ADC packages, placed into 3-digit, ADC, and mixed ADC sacks. SCF destination entry rate has additional standards (E250). Not all presort levels may be claimed in combination with other automation or destination entry discounts.
Addressing (A800, A950)	Each piece must also include a complete delivery address with correct ZIP Code or ZIP+4 code. Address and barcode quality subject to A800 and CASS/MASS standards in A950. Addresses matched using CASS/MASS-certified process within 180 days before mailing; effective January 1, 1997.
Characteristics and Content (C200, C820, C840)	Maximum weight: 16 ounces. Shape: rectangular. Dimensions: ■ Not less than 6 or more than 12 inches high. ■ Not less than 5 inches long *if 6 to 7-1/2 inches high;* or 6 inches long *if more than 7-1/2 inches high.* ■ Not more than 15 inches long. ■ Not less than 0.009 or more than 0.75 inch thick. Prohibitions: polywrap, polybag, shrinkwrap unless approved by USPS; clasps, strings, buttons, or other protrusions. Adequate flexibility, rigidity, and regular shape required. Effective March 1, 1997, all letter-size reply cards and envelopes (business reply, courtesy reply, and metered reply mail) provided as enclosures must meet the standards in C810.8.
Deposit (D200)	Deposit only at authorized original and/or additional entry post office(s), unless authorized exceptional dispatch under D210.
Mail Preparation and Sortation (M820)	Package preparation, labeling, and sacking (brown sacks only): on reverse. Documentation: ■ Postage statement: Form 3541-N (Nonprofit and in-county rates). ■ Supporting documentation: required by rates claimed including marked copy; effective January 1, 1997, documentation generated by PAVE-certified software or printed in standardized format. Sack label (Line 2) must indicate "PER" or "NEWS," as appropriate, and "FLTS BC" (and "WKG" on mixed ADC sacks). Barcoded sack labels required, effective January 1, 1997.
Postage and Payment Methods (P200, P750)	Method: advance deposit account(s) at original or additional entry post office(s), unless Centralized Postage Payment (CPP) or plant-verified drop shipment (PVDS) is authorized. This guide is an overview only. For the specific DMM standards applicable to this category of mail, consult the DMM sections referenced above and the general sections within each DMM module.

Packaging and Sacking Sequence

5-Digit (Required)

Packages: Pieces must be packaged if 6 or more pieces to same 5-digit ZIP Code; fewer than 6 pieces in a package not permitted.

Labels: Red Label D or optional endorsement line (OEL).

Rate: 3/5

3-Digit (Required)

Packages: Pieces must be packaged if 6 or more pieces to same 3-digit ZIP Code; fewer than 6 pieces in a package not permitted.

Labels: Green Label 3 or OEL.

Rate: 3/5, Basic[1]

ADC (Required)

Packages: Pieces must be packaged if 6 or more pieces to same ADC (L004); fewer than 6 pieces in a package not permitted.

Labels: Pink Label A or OEL.

Rate: Basic

Mixed ADC (Required)

Packages: Any remaining pieces must be packaged in mixed ADC packages.

Labels: Tan Label MS or OEL.

Rate: Basic

CLEVELAND OH   44114
[NEWS][2] FLTS BC
PORTLAND OR

CLEVELAND OH   441
[NEWS][2] FLTS BC
PORTLAND OR

ADC CLEVELAND OH 440
[NEWS][2] FLTS BC
PORTLAND OR

MXD PORTLAND OR 970
[NEWS][2] FLTS BC WKG
PORTLAND OR

Sacks: Required at 24 pieces; optional with one 6-piece package minimum to the same 5-digit ZIP Code.

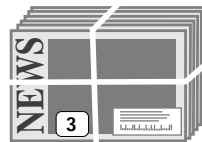**Barcoded Labels:** For Line 1, use city, state, and 5-digit ZIP Code on mail; for Line 2, "NEWS" (or "PER") and "FLTS BC."

Sacks: Required at 24 pieces; optional with one 6-piece package minimum to same 3-digit ZIP Code (except that a sack must be prepared for any packages for each 3-digit ZIP Code of SCF serving post office where mail is verified).
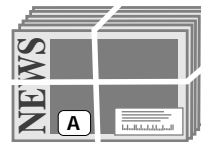
Barcoded Labels: For Line 1, use L002, Column A; for Line 2, "NEWS" (or "PER") and "FLTS BC."

Sacks: Required at 24 pieces; optional with one 6-piece package minimum to the same ADC (L004).

Barcoded Labels: For Line 1, use L004; for Line 2, "NEWS" (or "PER") and "FLTS BC."

Sacks: Any remaining packages placed into mixed ADC sacks.

Barcoded Labels: For Line 1, use L803 (for BMC/ASF entry, use L802); for Line 2, "NEWS" (or "PER") and "FLTS BC WKG."

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[1] 3/5 for unique 3-digit cities only; Basic for other 3-digit areas.
[2] Use "NEWS" (if issued weekly or more frequently) or "PER."
Rate is based on type of package regardless of sack (pallet) in (on) which it is placed.